

April 22, 2015

Chairman Hollingshead called the regular meeting to order at 8:30 a.m. with Foster and Hollingshead present. Duffy was attending a Central Iowa Expo Board meeting. Foster moved Hollingshead stepped down to seconded motion to approve April 15, 2015 minutes. NO: None. YES: Foster and Hollingshead. Motion approved.

Foster moved Hollingshead seconded motion to approve tentative agenda. NO: None. YES: Foster and Hollingshead. Motion approved.

Dan Kolacia, County Attorney, presented a copy of Boone County's Brief to be presented to the City Development Board in the matter of the City of Luther Residents Request for Discontinuance for Board of Supervisors to review.

Foster moved Hollingshead second the motion to approve the status change for Donald Anderson, Fines Recovery/License Reinstatement to part time at 17.27 per hour effective May 1, 2015. NO: None; YES: Foster and Hollingshead.

Foster moved Hollingshead second the motion to adopt Resolution 15-14 For the Change of Status of County Attorney's Office Fines Recovery and License Reinstatement Employee Donald Anderson as follows.

**Boone County Resolution 15-14**

**A RESOLUTION FOR THE CHANGE OF STATUS OF COUNTY ATTORNEY'S OFFICE FINES RECOVERY AND LICENSE REINSTATEMENT EMPLOYEE DONALD ANDERSON**

**WHEREAS** Don Anderson is currently a full time employee working for the Boone County Attorney's Office as the Recovery and License Reinstatement Officer.

**WHEREAS** Don Anderson was employed as the full-time Recovery and License Reinstatement Officer since June 1, 2012.

**WHEREAS** Don Anderson requested to be adjusted to a part-time status working 30 hours per week as the Recovery and License Reinstatement Officer.

**WHEREAS** Don Anderson as Recovery and License Reinstatement Officer earned Boone County \$92,213 in 2013 and \$91,173 in 2014. The Department is projected to earn the County \$90,000 in revenue for the fiscal year ending 2015.

**WHEREAS** due to the services offered by the Boone County Recovery and License Reinstatement Office provides a service to the citizens of Boone County with the ability to get their driver's license reinstated, allows citizens to register their vehicles, and pay back from fines and fees the citizens of Boone County receive a benefit. These essential services to the public and the benefit to the County is cost neutral in fact provides additional income to the County.

**RESOLVED**, Don Anderson with the Recovery and License Reinstatement Officer will be adjusted in his employment from a full-time employee to a part-time employee with the following provisions:

1. Don Anderson start date of employment will remain June 1, 2012.
2. Work week – 30 hours
3. All sick time and vacation time already accrued will remain and can be used during his continued employment.
4. Sick leave 14.06 hours per month with maximum accumulation of 900 hours.
5. Exempt position – No overtime but flex time is permissible.

6. Vacation after	1 year	30 hours
	2 year	60 hours
	5 year	90 hours
	16 year	120 hours

7. Funeral Leave	5 days immediate family
	3 days not immediate family

6. Effective date of change: May 1, 2015
7. Position will remain the Office Asst/Clerk designation
8. Cost of Living increases is applicable for fiscal year 2015/2016 and fiscal year 2016/2017. The current hourly wage is \$17.27/hour. This wage will increase to \$18.17 after the cost of living increase for fiscal year 2015/2016.
9. The position remains a union position pursuant and subject to the Agreement between Boone County and Teamsters Local Union. 238, Boone County Courthouse signed and dated March 11, 2015.

This resolution was duly introduced and adopted this 22nd day of April, 2015. NO: None; YES: Foster, Hollingshead. Motion carried.

Foster moved Hollingshead seconded the motion to approve the payment of drainage claim #34 - 37 and issuance of warrant # 168-171 totaling \$2,511.44. NO: None; YES: Foster, Hollingshead. Motion carried.

Foster moved Duffy seconded motion to approve secondary road claims 20009 to 20029 and other county claims 139002 to 139153 totaling \$293,108.60 and issuance of warrants 9018 to 9163 in payment of the same. Handwritten warrant 9015 - 9017 totaling \$1,668.15 are hereby approved for publication. NO: None. YES: Duffy, Foster and Hollingshead. Motion approved.

Foster moved Hollingshead seconded the motion to approve the appointment of the following Boone County Personnel to the committee to work on revisions to the Employee Information Handbook. Darcy Bosch, Paul Overton, Donna Wendt, Penny Vossler, Veronica Rardin, Lois Powers, Russ Stevens, Tom Foster, Tara Breon - staff appointed by Scott Kruse, Heidi Kokemiller - staff appointed by Philippe Meier. NO: None; YES: Foster, Hollingshead. Motion carried.

Lois Powers, Landfill Administrator and Carrie Matt met with the Board for department update. The proposed FY15 Budget Amendment for the landfill was reviewed.

Duffy joined the meeting at 9:30 a.m. after attending CIE Board Meeting that was held at 8:30 a.m.

Penny Vossler, GIS Coordinator, met with the Board and gave a department update on GIS.

John Grush, Financial Administrator CCS, met with the Board to discuss temporary MH Advocate services. Due to the passing of Karl Schaudt, Boone County's current MH Advocate.

Foster moved Duffy second the motion to approve signing the Contract for Services with Bruce Johnston to provide Mental Health Advocate services as are currently being provided for Hamilton County. These services will be through June 30, 2015 or until a permanent Mental Health Advocate is named for Boone County at \$19.91 per hour. NO: None; YES: Duffy, Foster, Hollingshead. Motion carried.

Foster moved Duffy second the motion to approve the pay adjustment for Dee Dorsey, Social Worker/Case Manager, County Community Services to \$39,479.20/annum effective April 27, 2015. NO: None; YES: Duffy, Foster, Hollingshead. Motion carried.

Duffy moved Foster second the motion to approve signing the Special Class C Liquor License (BW) and Outdoor Service privilege application for Iowa Arboretum, Inc. NO: None; YES: Duffy, Foster, Hollingshead. Motion carried.

Duffy moved Foster second the motion to approve the following budgeted transfers. From Rural Fund (11000-10300-812-100) to Secondary Roads (20000-10300-9020-20) \$1,019,123.00; From TIF Revenue (15000-10300-813-100) to General Supplemental (02000-10300-9000-100) \$225,000.00; From General Basic (0100-10300-810-100) to General Supplemental (02000-10300-9000-100) \$225,000.00. NO: None; YES: Duffy, Foster, Hollingshead. Motion carried.

Foster moved Duffy second the motion to approve signing the Renewal Group Binder Agreement and MSP Addendum with Wellmark for Boone County Employee Group Health Insurance for FY16. NO: None; YES: Duffy, Foster, Hollingshead. Motion carried.

Foster moved, Duffy second the motion to approve the City of Bouton's request to waive Landfill tipping fees for up to two loads of solid waste for community clean up scheduled for May 30, 2015. NO: None; YES: Duffy, Foster, Hollingshead. Motion carried.

Duffy moved Foster second the motion to approve the City of Lohrville's request to waive Landfill tipping fees for up to three loads of solid waste for community clean up scheduled for May 9, 2015. NO: None; YES: Duffy, Foster, Hollingshead. Motion carried.

The Board reviewed and placed on file the Boone County Conservation Board meeting minutes from the February & March 2015 meetings.

Foster moved Duffy second the motion to approve signing the Applications for 2015 Homestead Tax Credits and Applications for 2015 Military Exemption as recommended by Boone County Assessor. **Homestead:** Todd Anthony Grapp, 211 E 3<sup>rd</sup> St, Madrid; Michael E Davis, 422 Monona St., Boone; Daniel A Thie, 2180 180<sup>th</sup> St., Boone (Jackson Twp.); Benjamin Michael Doran & Marcia Doran, 32 230<sup>th</sup> St., Beaver (Beaver Twp.); Brandon Sheeder & Valerie Sheeder, 602 V Ave., Boone (Jackson Twp.); Michael E Gross & Amanda Gross, 1912 Aldrich Ave., Boone; Cory J Elsberry & Avril I Elsberry, 1135 E Ave, Ogden (Amaqua Twp.); **Military:** Benjamin Michael Doran, 35 230<sup>th</sup> St., Beaver (Beaver Twp.); Phillip J. Merkle 1109 Monona St., Boone; Phillip J. Merkle 1109 Monona St., Boone. NO: None; YES: Duffy, Foster, Hollingshead. Motion carried.

The Board received and placed on file easement documents from Dakota Access LLC for County owned property affected by proposed pipeline project. The original documents were given to County Engineer.

Duffy moved Foster second the motion to table action on signing the petition from Scott Leff Roth 401K Trust requesting that county held tax sale certificate (2009-09256) be assigned to Scott Leff Roth 401K Trust until more information can be received from the County Treasurer. NO: None; YES: Duffy, Foster, Hollingshead. Motion carried.

Scott Kruse, County Engineer met with the Board for department update.

Duffy moved Foster second the motion to approve accepting and signing final plan documents for Project NO. L-1-15—73-08 – PCC Pavement – New on U Avenue from U.S. Hwy 30 (230<sup>th</sup> St.) south 1,798 feet to the B.O.P. NO: None; YES: Duffy, Foster, Hollingshead. Motion carried.

Foster moved Duffy second the motion to approve the Notice To Bidders on Project NO.: L-15—73-08 – setting Wednesday May 6, 2015 until 11:00 a.m. to accept sealed bids for project. NO: None; YES: Duffy, Foster, Hollingshead. Motion carried.

The meeting was adjourned at noon.

These minutes approved this 29th day of April 2015.

Philippe E. Meier  
Boone County Auditor

Boone County Claims Listing  
for April 22, 2015

General Basic Fund

Board of Health	
Home Care Services	25000.00
Fertilizer & Seed	
D & K Products	3037.09
Garden & Lawn	
Van Wall Equip. Inc.	501.50
Electrical Supp.& Parts	
Kriz-Davis Company	318.79
Custodial Supplies	
Central Iowa Distributing	87.43
Fuels	
Boone Co Treasurer	2209.92
Minor Mv Parts & Access	
Madrid Automotive	8.00
Moffitt's Ford	723.41
MTI Distributing, Inc	92.86

NAPA Auto Parts	112.55
Ogden Farm & Feed Center	150.38
R & W Power	99.32
Stationery & Forms	
Andy's BBQ	78.00
Card Services - VISA	40.73
The Ogden Reporter	34.00
Secretary of State Notary Publ	120.00
Stone Printing	13.14
Magazines,Period.& Books	
Emily J Klein	307.84
Thomson Reuters	420.63
Wal-Mart Community	26.94
Wearing Apparel & Uniform	
Ronald Kahler	59.99
DHS Building Maintenance	
Overton Cleaning	560.00
Homemaker-Home Health Aid	
Home Care Services	16250.00
Food & Provisions	
Fareway	1190.04
Polk County Auditor	500.00
Rent Payments	
Briarwood Apartments Packer Re	400.00
Utilities Payments	
Alliant Energy	839.98
Midland Power Cooperative	216.77
Schumacher Elevator Co.	294.57
Bus	
Boone Co Transportation	1006.25
Sheriff Transportation	
Boone Co Sheriff	625.96
Des Moines Police Dept	22.02
Inform.& Ref.Service/Youth&Shl	
Youth & Shelter Service	11750.00
Funeral Services	
Carson-Stapp Funeral Home, Inc	720.00
Shelter Care	
Youth & Shelter Service	93.30
Official Pub.& Legal Not.	
PATC	75.00
Postage & Mailing	
TotalFunds by Hasler	2000.00
Employee Mileage & Subsistence	
Card Services - VISA	126.54
Dr Caleb Glawe	275.00
Laura C Grieser	13.50
Jaimi D Wirtz	40.50
Telephone Services	
Webster Calhoun Telephone Co	129.13
Windstream	103.32
Care of Prisoners	
Boone Hardware	254.20
Medical Associates Pharmacy	177.42
Satellite Communications	459.00
Accounting, Audit, & Cler.Serv	
Boone Co Hospital Clinics	167.00
Wilcox Printing & Publishing	89.00
Data Processing Services	

Internet Serv United Network	335.00
The Schneider Corporation	1950.00
Stone Printing	204.98
Educational & Training Service	
Melissa D Bennett	36.00
Card Services - VISA	365.00
Andrew R Hockenson	20.00
Iowa Law Enforcement Academy	620.00
Iowa State Assoc of Counties	100.00
Randy L Mitchell	162.00
Pioneer Communications	145.00
Priority Dispatch	350.00
Legal & Court-Related Services	
Clinton Co Sheriff	19.60
Doran Law Firm	1040.00
Story Co Sheriff	181.80
Andrea Zaferes	300.00
Natural & LP Gas	
Alliant Energy	1227.04
Electric Light & Power	
Alliant Energy	2292.39
Midland Power Cooperative	1501.53
Ogden Municipal Utilities	236.00
Xenia Rural Water District	139.30
Water Use	
Boone Water Department	922.52
MV Equip Rep Outside Serv	
Condon's Services Ltd.	50.00
Iowa Prison Industries	344.85
O'Reilly Automotive, Inc.	17.10
Building Repair	
Boone Ace Hardware	143.28
Boone Hardware	13.75
John Deere Credit	339.96
Lowe's Companies, Inc.	42.62
Plumb Supply Co.	517.53
ProBuild - Boone	213.59
Ray's Doors, LLC	250.00
Van Wall Equip. Inc.	1720.55
Wal-Mart Community	199.93
Office Equip & Furn.Rep.	
Stone Printing	76.53
Radio & Related Equip. Repair	
Card Services - VISA	105.27
Total Choice Shipping	39.33
Miscellaneous Repair	
Kruck Plumbing & Heating	65.00
Cleaning & Sanitary	
Atco International	129.00
Central Iowa Distributing	468.20
CINTAS First Aid & Safety	48.47
The Portable Pro, Inc	275.00
Tom Walters Company	121.00
Walters Sanitary Service	25.00
Dues & Memberships	
Card Services - VISA	479.15
Contrib.-Other Gov.&Organ	
Boone Co Community Services	6264.25
Investigation Expense	

Card Services - VISA	11.75
Miscellaneous Expense	
Iowa Workforce Development Att	4992.00
Central Air Condit.Sys	
Kruck Plumbing & Heating	135.00
Data Processing Equip.	
Card Services - VISA	688.69
TigerDirect, Inc	599.96
Other Equipment/Radio, etc	
Card Services - VISA	97.00
Intensitee, Inc	175.84
John Deere Credit	84.89
MH-DD Services Fund	
FICA County Contribution	
Boone Co Treasurer	62.81
Rural Serv Basic Fnd	
Contrib.-Other Gov.&Organ	
Ericson Public Library	25805.00
Secondary Road Fund	
Cover Aggregate & Sand	
Boxholm City Clerk	193.53
Fraser City Clerk	285.60
Pilot Mound City Clerk	449.87
Fuels	
Diamond Oil Company	29861.79
Martin Oil Wholesale	970.00
Seneca Corporation	157.30
Minor Mv Parts & Access	
All Star Auto Glass	120.00
Certified Power, Inc.	25.94
Force America	31.80
Rees Hydraulic Sales & Service	111.99
Ziegler Inc.	7157.25
Minor Equip & Hand Tools	
Snap-On Tools	490.00
Telephone Services	
Michael R Peterson	20.00
Windstream	105.86
Electric Light & Power	
Alliant Energy	522.97
Midland Power Cooperative	124.49
Water Use	
Boone Water Department	127.23
Xenia Rural Water District	58.50
MV Equip Rep Outside Serv	
Accessories Unlimited, LLC	299.00
All Star Auto Glass	75.00
Rees Hydraulic Sales & Service	144.00
Ziegler Inc.	5289.25
Brush Cutting Chemicals	
R & W Power	86.93
Buildings	
Door & Fence Store, Inc	362.50
Recorder--Mgmt Fund	
Office Equip & Furn.Rep.	
County Binders, Inc	4627.96
Task Force	
Task Force Expense	
Digital Ally, Inc	4860.00

Jail Commissary Fund	
Wearing Apparel & Uniform	
Stellar Services, LLC	69.03
Wanda's Hair Gallery	18.50
County Comm Serv. Case Mngt.	
Stationery & Forms	
Quill Corporation	27.34
Employee Mileage & Subsistence	
Brian Drey	140.40
Accounting, Audit, & Cler.Serv	
Magellan HealthCare	2636.13
E911 Surcharge	
Telephone Services	
CenturyLink	672.55
Ogden Telephone Co	99.00
Office Equip & Furn.Rep.	
CDW Government, Inc.	26.00
Stone Printing	227.99
Miscellaneous Expense	
Racom	12461.88
Unplugged Wirelss, LLC	175.00
E911 Operating Fund	
TigerDirect, Inc	7393.99
Emergency Management	
Utilities Payments	
Alliant Energy	234.58
DISH	57.00
MV Equip Rep Outside Serv	
Boone Co Treasurer	83.75
Farley's Tire	31.50
Pat Clemons Inc	31.64
Other Equipment/Radio, etc	
R & W Power	38.50
Landfill Trust	
Ground Water Tax Expenses	
Big Green Umbrella Media, Inc	734.00
GateHouse Media Iowa	90.00
Genesis Development	224.20
HLW Group, LLC	1000.00
K W B G	721.16
Landfill	
Fuels	
Boone Co Treasurer	730.67
Operating Expense	
Boone Co Hospital	312.13
Boone Hardware	108.68
Carolina Software, Inc.	400.00
Culligan Water Conditioning	11.35
Fairchild Communications	105.00
G & K Services	833.98
ProBuild - Boone	169.35
Other Transportation	
Genesis Development	94.71
Official Pub.& Legal Not.	
GateHouse Media Iowa	24.00
Telephone Services	
Midland Power Cooperative	1219.73
Educational & Training Service	
Metro Waste Authority	7513.76

Engineering Services	
HLW Group, LLC	8000.00
Fixed Plant Equipment Repair	
Hupp Toyotalift	217.93
Operating & Cons Equip Rep	
The Cutting Edge	165.00
Elmqvist Towing Co	547.50
Martin Oil Wholesale	378.72
Mid Country Machinery, Inc.	830.66
Racom	554.75
Road Machinery & Supplies	47929.00
Ziegler Inc.	4028.70
Dues & Memberships	
Card Services - VISA	30.00
Leachate Control	
Keystone Laboratories	6188.70
Health Ins Premium	
Payroll Holding Acct	
BC Treasurer / Flex Benefits	1958.05
Co Employee Wellness Fund	
Hy Vee	100.00
Grand Total	294776.75